

## Forge Mill Booking Form for Medieval Children's Parties

Contact the Museum to check availability 01527 62509  
(Provisional bookings will be held for 7 days without a deposit)  
Complete and send the booking form with your deposit to confirm your booking

### Contact details of organiser:

Name:.....Address:.....

.....

Home Tel: .....Emergency Contact:.....

Date of Party: .....

Number of Children attending: ..... No. of boys  No. of girls

THIS NEEDS TO BE CONFIRMED 3 DAYS BEFORE THE PARTY

Parties are for a minimum of 10 and a maximum of 20 children aged between 6-11 years, if you have younger or older children you are welcome to hire the party room and run your own party please contact the museum for room hire information

**Name and Age of birthday child:** .....

### Dietary or medical requirements of attending children:

.....

Party with Buffet - £7.75 per head  Party only - £4.99 per head

Please note we do not provide a birthday cake or candles

### Please select first choice and second choice activity from the list below:

'Marvellous Medieval' t-shirt

Abbey Tile

Grotesque Gargoyle

Illuminated letter with a twist:

Create a Coat of Arms:

We will always try to give you your first choice of activity but this is not always possible

**Please note** party bookings are subject to availability on your selected date; due to the capacity of our venue we can only have a maximum of two adults during the party.

Your deposit is not refundable for cancellations with less than 3 days notice of the party date.

PLEASE COMPLETE AND ENCLOSE THIS PAGE WITH YOUR DEPOSIT

## Forge Mill Booking Form for Medieval Children's Parties

PLEASE RETAIN THIS PAGE FOR YOUR RECORDS.

If you need to speak to anyone regarding your booking please contact the Museum  
Tel 01527 62509

Date of Party: .....

Number of Children attending: ..... No. of boys  No. of girls

THIS NEEDS TO BE CONFIRMED 3 DAYS BEFORE THE PARTY

Parties are for a minimum of 10 and a maximum of 20 children aged between 6-11 years, if you have younger or older children you are welcome to hire the party room and run your own party please contact the museum for room hire information

### Dietary or medical requirements of attending children:

.....

Party with Buffet - £7.75 per head  Party only - £4.99 per head

Please note we do not provide a birthday cake or candles

**Please select first choice and second choice activity from the list below:**

- 'Marvellous Medieval' t-shirt
- Abbey Tile
- Grotesque Gargoyle
- Illuminated letter with a twist:
- Create a Coat of Arms:

**Please note** party bookings are subject to availability on your selected date; due to the capacity of our venue we can only have a maximum of two adults during the party.

Your deposit is not refundable for cancellations with less than 3 days notice of the party date.

#### Payment:

Complete and send in your form with **£20 deposit no later than 7 days from provisional booking.**

You can pay by cheque made payable to Redditch Borough Council, cash at the museum or by phoning the Museum with your card details 01527 62509 .All deposit forms must be posted to the museum if payment made over the phone.

**Full payment for the party and final numbers must be given 3 days before the party date**